

# Teague Independent School District

420 N. 10<sup>th</sup> Street  
Teague, Texas, 75860  
254/739-3071

January 27, 2012

## Position Announcement

- Position:** **Director of Finance**  
(Business Manager)
- Available:** April 2012
- Certification:** Appropriate Texas Certification  
(or eligible for an appropriate temporary certificates)
- Preferred Qualifications:** Bachelor's degree in an accounting or finance-related field  
Working knowledge of financial applications and accounting  
Strong communication, public relations, and interpersonal skills  
Ability to use personal computer and software to develop spreadsheets, perform data analysis, and word process  
Ability to implement policy and procedures  
Ability to interpret data  
Ability to manage budget and personnel  
Ability to coordinate district functions  
Appropriate experience (or excellent potential) in school business management or a public/private organization  
Knowledge of school finance, budgeting and accounting systems
- Salary/Benefits:** Salary negotiable for 226 days  
Paid individual health insurance (upgrades available)  
State and local paid leave days  
Individual professional development budget
- Application Procedure:** Send letter of application, complete transcripts, copies of certificates and resume' to:  
  
Teague I.S.D.  
Personnel Office  
ATTN: Director of Finance  
420 N. 10<sup>th</sup> Street  
Teague, Texas 75860

The application process will close on February 29, 2012.  
Teague ISD is an equal opportunity employer.